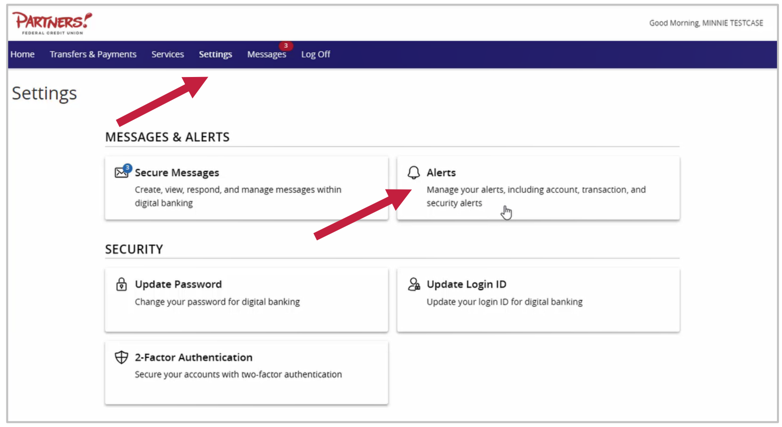
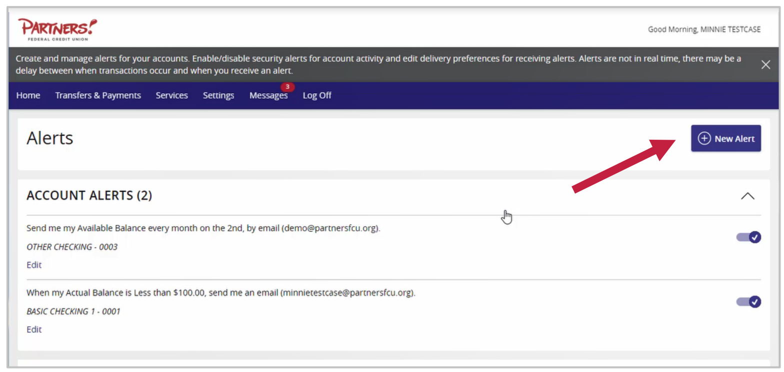
Setting Up Alerts

1. Select the **Settings** menu, then select **Alerts**

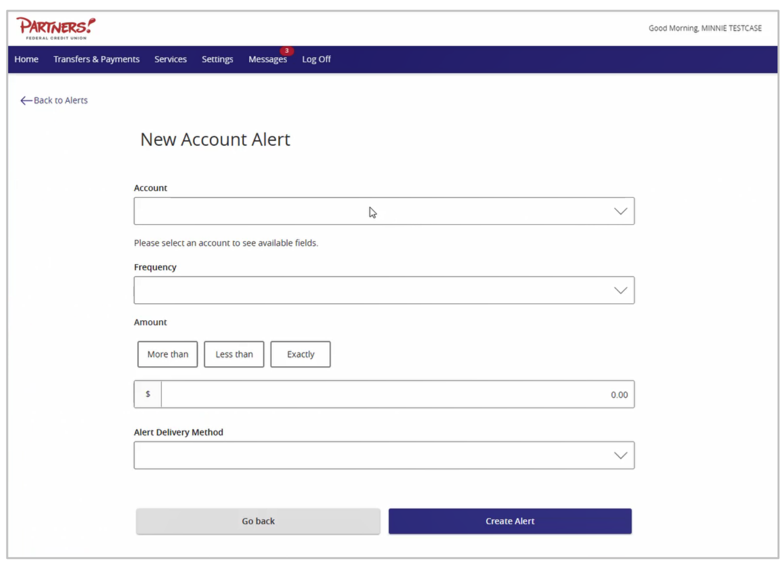


2. Select the **New Alert** button and choose the desired type of alert from the drop-down menu



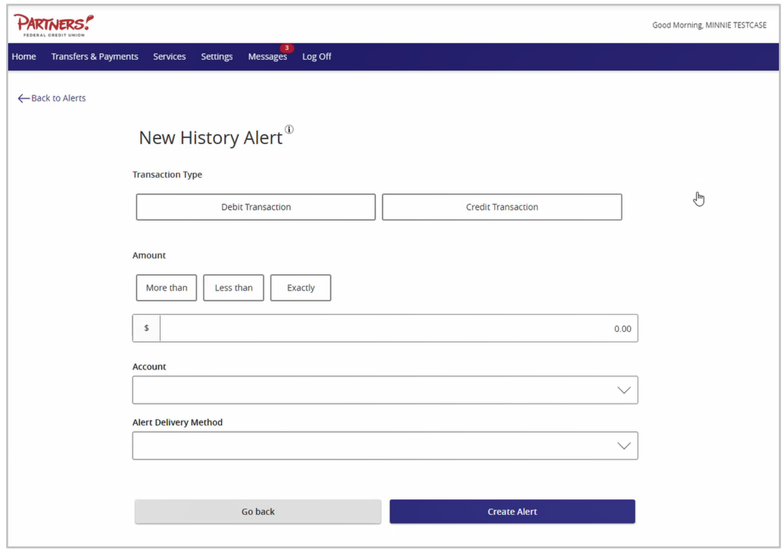
Account Alerts

1. Select an **Account**
2. Select an **Account balance type**
3. Select an **Alert frequency**
4. Select the **Start date**
5. Select the desired **Alert Delivery Method**
6. Enter the necessary information
7. Now click the **Create Alert** button



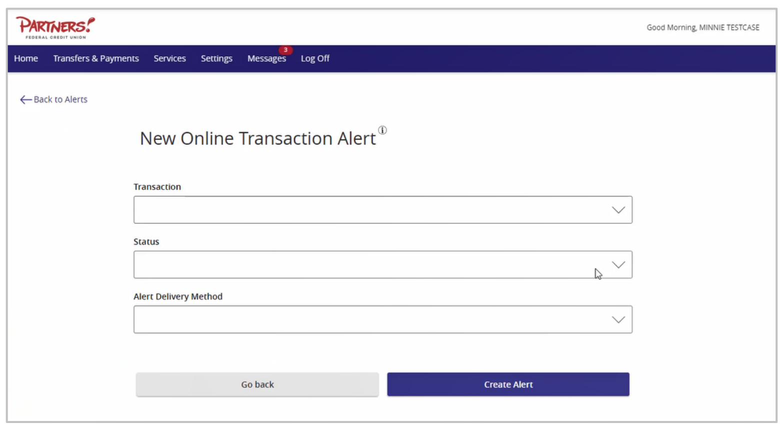
History Alerts

1. Select a **Transaction Type**
2. Select the amount comparison and dollar amount
3. Select the **Account**
4. Select the desired **Alert Delivery Method**
5. Enter the necessary information.
6. Click **Create Alert**



Online Transaction Alerts

1. Select a **Transaction** type
2. Select the **Account**
3. Select the **Status** of the transaction
4. Select the desired **Alert Delivery Method**
5. Enter the necessary information
6. Click **Create Alert**



Security Alerts

1. **Security Alerts** are listed at the bottom of the screen.
2. Click the carat icon to expand the listing of available alerts.
3. Some alerts are clickable and may be turned on or off. The most critical alerts are mandatory and cannot be turned off. These alerts are grayed out.
4. Select **Edit Delivery Preferences** to modify how and where to receive security alerts.